**Marketplace Commons**

**Clubhouse Checklist**

Please use this list as a guide to remind you of what is required before returning the key:

* Removing all trash from area
* Moping if floor is dirty
* Cleaning any spills/stains
* Cleaning kitchen if used
* Cleaning out fireplace after each use
* Emptying refrigerator
* Returning furniture to original position
* Making sure bathroom lights and fan are off and door is shut
* Setting thermostat to 65 in winter and 75 in summer
* Setting security system
* Turning off all lights and locking doors

If you have any questions regarding this checklist, please contact:  
Fieldstone Association Management – 404-920-8621  
Suzanne Altschul [SuzanneAltschul@FieldstoneRP.com](mailto:SuzanneAltschul@FieldstoneRP.com)

Keys must be returned

to the community liaison the following day.

Fieldstone Association Management  
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