

Gardens of Harmony Homeowner's Association, Inc.

Thank you for your purchase of a Lennar Home! Below you will find the Design Guidelines for the Gardens of Harmony Homeowner's Association, Inc. ("Association"). The Association's governing documents require that any modifications to the exterior of your home be approved by the Association.

These Design Guidelines are provided to you to help establish what modifications would generally be approved, however, each modification is reviewed on a case-by-case basis and based on your specific Lot. These guidelines are not intended to provide any preapproval and are subject to change.

All approvals are subject to the following conditions:

1. The change/improvement must not impede the flow of water in any drainage easement or swale.
2. For any portion construction in any easement, owner/applicant must hold the Association harmless for any costs associated with repair/replacement of change/improvement should the association or local municipality or local utility need to enter such easement.

At the end of this document you will find the Association's Request for Modification Form ("Form"). This form should be completed for any modification and returned to your Association Manager with Fieldstone Association Management. The completed form can be sent to:

Fieldstone Association Management
Christina Tomlinson
christinatomlinson@fieldstonerp.com
2675 Paces Ferry Road
Suite #125
Atlanta, Georgia 30339
Fax: 678-819-5366

A completed Form must be submitted for all modifications. **THE VERBAL APPROVAL OF ANY SALES AGENT, LENNAR EMPLOYEE, OR ASSOCIATION REPRESENTATIVE IS NOT SUFFICIENT. ALL MODIFICATION APPROVALS MUST BE IN WRITING.**

When plans are required, they must be submitted with the Form. A Form is attached to these Standards. Additional Forms are available from Fieldstone Association Management.

Mayor
Steven W. Miller

Council Members
Karen Barnett
Dee Phillips
Jeremy Smith
Kyle Whitaker
Michael Roy Zenchuk II



City of Holly Springs

Post Office Box 990
Holly Springs, GA 30142
www.hollyspringsga.us
Office: 770-345-5536 – Fax: 770-345-0209

City Attorney
Robert M. Dyer

City Manager
Robert Logan

City Clerk
Karen Norred

June 11, 2020

Christina Tomlinson
The Gardens at Harmony on the Lakes HOA
Holly Springs, GA, 30115

Dear Ms. Tomlinson:

In the past several months, we have become aware of a number of recurring issues regarding permitting or lack of permitting, locations of decks, enclosure of patios, etc.... I am sure that many of these projects began as something to do while the state was shut down due to COVID-19 and that the residents simply were not aware that permits were required. Please make your residents aware, as appropriate, that the following home improvement projects require city approval and should be permitted and inspected for life safety reasons:

- Decks
- Enclosed Patios
- Retaining Walls
- Basement Finish/Remodel
- Home Remodels that include framing/electrical/plumbing/mechanical
- Accessory Structures over 120 square feet
- Removal of Trees

In addition to the need for permitting, we have seen some common issues:

1. Retaining walls have been constructed without permits and in the City right-of-way.
2. Patios have been enclosed without checking building setbacks.
3. Decks have encroached over the setback lines.
4. Fences have been constructed in drainage easements. (Easements are shown on the final plat.)

An engineering certification for each project that has been completed without a permit will be accepted in lieu of the inspection provided by the City once a permit application has been submitted and approved. A Certificate of Completion will then be issued.

If any homeowner has questions as to whether a permit is needed, please feel free to call the Community Development Department at 770-345-5536.

The City will also require a copy of the approval from the HOA for any projects for which the HOA requires approval.

If you have any questions, please feel free to call me at 770-345-5536 or email me at nmoon@hollyspringsga.us.

Sincerely,

Nancy Moon
Community Development Director
City of Holly Springs

DESIGN GUIDELINES

DESIGN GUIDELINE 1

Fences

- Chain link fences or chain link dog runs are not permitted.
- The following types of fences may be approved for installation:
 1. Six-foot privacy fence: cap topped or X braced, be cedar, cypress, or #2 or better pressure treated wood.
 2. Maximum five-foot wrought iron or aluminum style fence with an approved tip style.
- The maximum span between posts shall be ten (10) feet. The minimum post size shall be 4 X 4 inches and must have two 2 X 8 inch rails or three 2 X 6 inch rails per section.
- Wrought iron or aluminum fences must be black. Wooden fences may be stained the following Sherwin Williams colors:
 1. Clear
 2. Woodridge SW 3504
 3. Riverwood SW 3507
- Generally, fences shall not be located closer to any street than 10' in front of the rear edge of the home.
- On corner lots, the fence shall not be closer to any side street than the building line of the lot.
- Crossbeam structure shall not be visible from any street and must face inside toward the yard).
- All fence posts for all fences must be set in concrete.
- Generally fences styles will need to match neighboring fences.
- **Fences installed by homeowners must have a minimum ground clearance. 1 1/2- 2 inches minimum. Must notate clearance on modification request.**
- Fence Examples:



Cap Top Privacy Fence



X Braced



Straight Topped Wrought iron or Aluminum Fence



Spear Topped Wrought iron or aluminum fences

DESIGN GUIDELINE 2

Exterior Decorative Objects, Front Porch Flower Pots, Lighting, etc.

- A Form must be submitted for all exterior decorative objects, both natural and manmade, including, but not limited to, items such as bird baths, wagon wheels, sculptures/statuary, fountains, pools, antennas, flower pots, free-standing poles of any type, flag poles, and items attached to approved structures.
- Landscape lighting should not exceed twelve (12) inches in height
- The number of landscape lights should not exceed twelve (12)

- The total wattage of landscape lighting should not exceed 100 watts, all lights are white or clear, non-glare, and located so as to cause minimal visual impact on adjacent properties and streets.
- Front doors and front entry area decorations must be tasteful and in keeping with the style and colors of the house. Plants and flowers in pots must always be neat and healthy. Neatly maintained front porch flower-pots (maximum of four (4)) that blend with the exterior color of the house, containing evergreens/flowers do not require the submission of a Form.
- Objects will be evaluated on criteria such as location, proportion, color, and appropriateness to the surrounding environment.
- Holiday decorations and lighting may be installed in a reasonable manner for the various recognized holidays. Holiday decorations and lighting may be in use until thirty (30) days after the Holiday.

DESIGN GUIDELINE 3

Garden Plots

- All garden plots should be located behind the rear of the house
- The size of the plot is generally limited to 150 square feet or ¼ of the rear yard, whichever is smaller.
- The maximum height of plants is less than four (4) feet at full growth.
- Garden plots for homes set on lots at angles and homes on corner lots will be considered on an individual basis

DESIGN GUIDELINE 4

Play Equipment

- Play equipment should be installed within the extended right and left sides of the house in the rear yard.
- Play equipment should not exceed fifteen (15) feet in height and will have a minimum visual impact on adjacent properties.
- All play equipment, including, but not limited to, swing sets, slides, seesaws, jungle gyms, etc., exclusive of wearing surfaces (slide poles, climbing rungs, swing seats, etc.) will generally be required to blend into the surrounding environment through the use of earthen colors comparable to dark green or brown.
- Play houses must be located where they will have a minimum visual impact on adjacent properties. In most cases, material used must match existing materials of the home, and the tree house/play house may not be larger than 100 square feet.

DESIGN GUIDELINE 5

Basketball Goals

- Basketball Goal backboards should be perpendicular to the primary street on which the house is located.
- The backboard should be white, beige, light gray, or clear.
- The backboard post should be painted black.
- Basketball goals may not be attached to the house.
- Portable goals may not be maintained for periods of more than twenty-four (24) hours in the street or at the curb.

DESIGN GUIDELINE 6

Private Pools

- A Form is not required to be submitted for children's portable wading pools (those that can be emptied after use) that do not exceed eighteen (18) inches in depth and whose surface area should not exceed thirty-six (36) square feet.
- Pools exceeding thirty-six (36) square feet located above the ground are not allowed.
- In-ground pools must have adequate fencing. Generally, the maximum allowable pool area is 1,000 square feet.
- Glaring light sources that have a visual impact on neighboring lots will not be permitted.
- Spas and hot tubs must be screened from adjacent properties and streets.

DESIGN GUIDELINE 7

Patios and Walkways

- A patio should not extend beyond the left and right sides of the house and should not extend to within ten (10) feet of the side property lines nor further than twenty (20) feet from the rear of the home
- A patio should not exceed six (6) inches above the ground at any point.
- A walkway should not extend beyond the left and right sides of the house and should not extend to within ten (10) feet of side property lines, and
- A walkway should not exceed four (4) inches above the ground at any point.

DESIGN GUIDELINE 8

Exterior Landscaping

- Landscaping should relate to the existing terrain and natural features of the lot, utilizing plant materials native to the Southeastern United States. The amount and character of the landscaping must conform to the precedent set in the surrounding neighborhood.
- All landscape beds must be covered with natural pine straw.
- Rocks are not permitted as landscape bed ground cover.
- The preferred landscape bed edging is a neat four to six (4" – 6") inch deep trench. Other edging, if used, shall not exceed three (3") inches above the turf height and be of a uniform type.
- Outdoor storage of garden tools and hoses must be screened from view and kept behind shrubs. Any tools or items stored under a deck or porch must also be screened from view.

DESIGN GUIDELINE 9

Decks

- Generally, the deck may not extend beyond the right and left sides of the home.
- Materials must be cedar, cypress, or #2 or better pressure treated wood.
- Color must be natural, clear stained ONLY.
- Vertical supports for wood decks must be a minimum of four by six (4" X 6") inch wood posts or painted metal poles, boxed in to give the appearance of wood columns.
- Owners are advised that a building permit may be required for deck construction.

DESIGN GUIDELINE 10

Exterior Building Alterations

- Repainting of the house or trim should not require a Form if the color(s) are not changed.
- The original architectural character or theme of any home must be consistent for all components of the home. Once the character is established, whether it is traditional, contemporary, etc., no change may alter that character.
- A paint color change requires that the following information be submitted along with the Form:
 1. A paint sample or picture of the paint color used in or approved for this or another Lennar Neighborhood in the same County. The address of the home and neighborhood where the color has been approved must be identified.
 2. Area of home to be re-painted.
 3. Photograph of your home and homes on either side (in most cases, adjacent homes cannot be painted the same color).
- Storm windows and doors must be made of anodized bronze or anodized aluminum with baked enamel finish compatible with the primary and trim colors of the house.
- Plastic or metal storage sheds or other structures are not allowed.

- Garbage cans may be concealed on the side of your home using a lattice screen
Lattice Screen Example:



GARDENS OF HARMONY REQUEST FOR MODIFICATION REVIEW

PER ARTICLE 6.2, THIS APPROVAL MAY TAKE UP TO 45 DAYS FOR APPROVAL AFTER ALL REQUIRED INFORMATION IS RECEIVED

Name	Date
Address	Lot and Phase
City, State Zip	Phone Number
Email(s)	

Please provide the Architectural Control Committee with all information necessary to evaluate the request thoroughly and quickly. Requests must include, without limitation, the following information: site plan (including all dimensions), color chips (if applicable), detailed description of request, list of materials, pictures (if applicable), and any other information as specifically required below or as required by the Design Guidelines approved for the community. Modifications without approval from the Committee are a violation of the Covenants and may result in fine and legal action by the Association.

Description of Modification Requested

Estimated Start Date

Estimated Completion Date

Acknowledgment of Adjacent Homeowners (*all homeowners sharing common boundary line, or those with a direct view*) will be considered by the Architectural Control Committee but will not be binding upon the Committee. No application will be considered unless this section is completed, or the Applicant Homeowner has made a reasonable effort, in the sole discretion of the Board, to have this section completed.

Lot	Signature	In favor of <input type="checkbox"/>	Not in favor of <input type="checkbox"/>
Lot	Signature	In favor of <input type="checkbox"/>	Not in favor of <input type="checkbox"/>
Lot	Signature	In favor of <input type="checkbox"/>	Not in favor of <input type="checkbox"/>

Under each of the most common categories below, all the items listed must be submitted. Please refer to the Covenants for other necessary information required for modifications such as detached structures, outdoor play equipment, pools, etc. **Incomplete requests will be disapproved.**

<p>LANDSCAPING, including gardens, landscape blinds, landscape edging</p> <p><input type="checkbox"/> Asbuilt/HLP/Lot Plat/Survey <i>*identify location of landscaping modification</i></p> <p><input type="checkbox"/> Description: _____</p> <p><input type="checkbox"/> Photo(s) of the requested location(s) to be modified</p> <p><input type="checkbox"/> Plan denoting hardscape/plant materials, location and quantities</p>	<p>FENCING, including fenced blinds</p> <p><input type="checkbox"/> Fencing must conform to the standards stated in the Design Guidelines</p> <p><input type="checkbox"/> Fence type: _____</p> <p><input type="checkbox"/> Height and maximum width of spans: _____</p> <p><input type="checkbox"/> Color/stain: _____</p> <p><input type="checkbox"/> Fence beams must be inside facing (<i>interior</i>), not visible to streets or lots</p> <p><input type="checkbox"/> Asbuilt/HLP/Lot Plat/Survey <i>*identify location of fencing and existing neighboring fencing</i></p> <p><input type="checkbox"/> Permit (<i>if applicable</i>)</p> <p><input type="checkbox"/> Materials: _____</p> <p><input type="checkbox"/> All nails, screws or fasteners shall be aluminum or hot-dipped galvanized</p> <p><input type="checkbox"/> All posts shall be anchored in concrete; ground clearance must be 2 inches</p>
<p>EXTERIOR LIGHTING, including exterior and landscape lighting</p> <p><input type="checkbox"/> Description: _____</p> <p><input type="checkbox"/> Number of lights: _____</p> <p><input type="checkbox"/> Photo(s) of the requested location(s) of the lighting</p> <p><input type="checkbox"/> Photo of the lighting</p>	<p>DRIVEWAY, PATIO or WALKWAY</p> <p><input type="checkbox"/> Asbuilt/HLP/Lot Plat/Survey <i>*identify location of driveway/patio/walkway modification</i></p> <p><input type="checkbox"/> Photo(s) of the requested location(s) to be modified</p> <p><input type="checkbox"/> Materials: _____</p>
<p>EXTERIOR DECORATIVE OBJECTS, including planters, statuary</p> <p><input type="checkbox"/> Description: _____</p> <p><input type="checkbox"/> Photo(s) of the requested location(s) of the object(s)</p> <p><input type="checkbox"/> Photo(s) of the object(s)</p>	

PLAY EQUIPMENT, including basketball goals

- Asbuilt/HLP/Lot Plat/Survey
**identify location of play equipment modification*
- Location must have minimum visual impact
- Photo example of modification, requested location
- Materials used should match existing materials of home

PRIVATE SWIMMING POOL, including hot tubs

- Asbuilt/HLP/Lot Plat/Survey
**identify location of pool, pool deck and pool equipment*
- Pool type: _____
- Dimensions (maximum size 1,000 sq ft): _____
- Color (must be white or blue): _____
- Lighting (if any): _____
- Permit
- All pool related landscaping modifications must meet requirements of the Landscaping category

DECK or PORCH, including screened porches

- Asbuilt/HLP/Lot Plat/Survey
**identify location of deck/porch modification*
- Photo of the location of the deck/porch
- Design rendering or scope of work
- Dimensions: _____
- Color must be clear or stained to match existing color scheme
- Color code: _____
- Materials must be Cedar, Cypress or No. 2 grade or better PT-wood
- Permit

STORM DOORS and WINDOWS

- Description and photo example of the storm door/windows including color
- Color must be compatible with existing primary and trim colors
- Photo(s) of the requested location(s) to be modified

EXTERIOR BUILDING ALTERATIONS, including painting and roofing

- Colors/Materials to be used that are different than those existing
- Paint Brand, color name(s) and color code(s)
- Photos of your home and the homes on either side and those facing (in most cases adjacent/facing homes cannot be painted the same)
- Permit (if applicable)

BUILDING ADDITIONS

- Asbuilt/HLP/Lot Plat/Survey
**identify location of building addition*
- Photo(s) of the requested location(s) to be modified
- Photo(s) from the location of the area to be modified of adjacent lots
- Scope of work from contractor
- Size, color, and detailed architectural drawing of addition
- Exterior materials used must match existing exterior materials of home
- Permit

**** Submit this form and all documents to the Association Manager in one email/file ****

Owner Acknowledgement: I understand and agree that no work on this request shall commence until written approval of the Covenants Committee has been received by me. I represent and warrant that the requested changes strictly conform to the community Design Guidelines and that these changes shall be made in strict conformance with the Design Guidelines. I understand that I am responsible for complying with all city and county regulations.

Neither Fieldstone Realty Partners, LLC, the Association Board of Directors, the Association Advisory Committee or the Association Architectural Control Committee nor their respective members, Secretary, successors, assigns, agents, representatives or employees shall be liable for damages or otherwise to anyone requesting approval of an architectural alteration by reason of mistake in judgment, negligence or nonfeasance, arising out of any action with respect to any submission. The Architectural Review is directed toward review and approval of site planning, appearance and aesthetics. None of the foregoing assumes any responsibility regarding design or construction, including, without limitation, the structural integrity, mechanical or electrical design, methods of construction, or technical suitability of materials. I hereby release and covenant not to sue all of the foregoing from/for any claims or damages regarding this request or the approval or denial thereof.

Owner Signature _____

Date _____

ARCHITECTURAL CONTROL COMMITTEE USE		Approved <input type="checkbox"/>
Date Received _____	Reviewed by _____	Approval stipulations <input type="checkbox"/>
Approval stipulations or comments _____ _____ _____		Not approved <input type="checkbox"/>