## S.O.M. Clubhouse Checklist

## Clubhouse address: 511 South Club Drive Woodstock, Ga 30188

Please follow the steps below before leaving the clubhouse at the end of your reservation:

- Remove all trash from area
- Sweep floors
- Clean up any spills/stains; Wipe down all tables & counters
- Clean kitchen if used
- Empty refrigerator
- Return furniture to original position
- Make sure bathroom lights and fan are off and door is shut
- Set thermostat to 65 in winter and 75 in summer
- Turn off all lights (<u>please be sure to check all doors from the outside</u>)
- Please Note: Homeowners using the pool or gym will still have access to the bathrooms using the outer entrances, in the basement.
- Wi-Fi Network: SOM\_Clubhouse Password: SouthonMain2020
  - Alarm Code: 2355

If you have any questions regarding this checklist, please contact:

James King 404-920-8621, ext. 127 <u>JamesKing@FieldstoneRP.com</u>

All key cards will be activated 1 to 3 days prior to your reserved event.

We encourage you to test your cards prior to your event.

If your reservation is on the weekend, you

MUST test them before Friday at 3:00pm

For an emergency after hours call the office at 404-920-8621 then dial 900.

We hope you enjoy your clubhouse reservation!

## !!! IMPORTANT ALARM CODE!!!

## **ALARM WILL GO OFF IF THIS IS NOT ENTERED PROMPTLY!**

2355

MAKE SURE TO PRESS "ARM AWAY" WHEN LEAVING!