

Parkside at Mason Mill Clubhouse Rules and Regulations

Clubhouse Open Hours

The Clubhouse will be available during the hours and days the Lifestyle director is on site. This Clubhouse is our all-purpose room. Community parties, card/game room, clubs, luncheons, meetings, etc. The room is certainly large enough to have more than one activity in it at a time, so if you have a card game or something along those lines that wish to use the clubhouse during available days and times, please see the Lifestyle Director to get this on the calendar. The community room is equipped with a state of the TV screens, equipped for projector use and audio system.

Private Clubhouse Reservations

The clubhouse is available for a private party/event, please contact or visit the Lifestyle Directors office or email the lifestyle director for information on how to reserve the space and all fees that apply.

What we will need to know:

- A minimum number of 2 weeks is required to approve space rental.
- Date and time (start and finish) of your event reservation.
- All reserved space events must conclude at 12:00 am. (All homeowners and their guests must vacate premises promptly at 12:00am unless otherwise approved by the HOA or Board).
- Purpose of the event.
- Number of people attending (residents and/or outside guests).
- Will there be alcohol served (insurance binder may be required as well as a Dekalb county deputy).
- Any special set up.
- Seven days prior to the event, a final head count of attendees must be submitted.
- The HOA office will write up the 'contract' for you to sign. It is always best to give us as much advanced notice as possible so that we make sure the date you required is available.
- For any private event, there will always be a non-refundable cleaning fee required. Private events must end before or no later than 12:00 am. That is, all guests and residents must vacate the premises by 12:00 am.
- Vendors hired for private parties must provide Liability Certificates of Insurance adding the association and Management Company as additional insured's, and must also provide worker's compensation Certificates of Insurance.
- Should you wish further information regarding private rentals, please contact the Lifestyle Director

Smoking

Smoking cigarettes, cigars and e-cigs/vapor cigs are NOT permitted inside of the Amenity Center.

Additional Information

- The Clubhouse is exclusive to Homeowners and their guests.
- Cell phones are to remain on silent or vibrate, please respect others and take personal calls outside the building.
- The Clubhouse is monitored by video surveillance.
- It is very important that you remember to close exterior doors behind you. This will keep our building safe from misuse. Report any suspicious behavior and or misconduct to the HOA office.
- If you notice anything out of order, broken or misused, the HOA greatly appreciates you letting us know.
- Misuse of the facilities by residents, guests and/or tenants may result in fines and/or suspension of the residents/tenants use rights of the amenities.