

CHISWICK HOMEOWNERS ASSOCIATION

Notice of Intent to Lease

In accordance with Article 8, "Restrictions on Leasing" as contained in the Association's Covenants/By-Laws, any Owner desiring to lease a Unit shall submit a written request regarding the same to the Board of Directors. The Board of Directors shall automatically approve an Owner's application for a leasing permit if less than 10% of the units are leased.

THEREFORE: Pursuant to Article 8, "Leasing Provisions."

- (a) Notice: Within ten (10) days after executing a lease agreement for the lease of a Unit, the Owner shall provide the Board of Directors with the following information: (i) a copy of the fully executed lease agreement; (ii) the name of the lessee and all other people occupying the Unit, (iii) the phone number of the lessee, (iv) the Owner's address and telephone number other than at the Unit; and (v) such other information as the Board may reasonably require.
- (b) General: Units may be leased only in their entirety; rooms, basements or fractions or portions of a Unit may not be leased without the prior written approval of the Board of Directors. All leases shall be in writing. There shall be no subleasing of Units or assignments of leases unless approved in writing by the Board of Directors. All leases must be for an initial term of at least one (1) year, except with written approval by the Board of Directors, which shall not be unreasonably withheld in cases of undue hardship. The owner must provide the lessee with copies of the Declaration, Bylaws, and the rules and regulations and Architectural Guidelines of the Association and the lease shall provide that the Owner has made available to the lessee copies of the Declaration, Bylaws and the Association's rules and regulations and Architectural Guidelines.

The Lease Agreement must contain the complete name(s) and contact information for each tenant and must include the following language:

"We/I the tenant(s) agree to be subject to the terms and conditions of the Association's governing documents, rules and regulations. We/I understand that failure to comply will result in applicable fine(s) to be levied due and payable in full to the Association within ten (10) days of such assessment. We/I also understand that repeated failure to comply with any aspect of said Association governing documents may result in termination of this lease."

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Property Owner(s):	(Please Print)
Property Address:	
Lessee:	
Lessee Email:	
Phone Number:	

The above Property Owner(s) agree to submit to the Chiswick HOA Board a new 'Notice of Intent to Lease' for each occurrence of proposal to lease this or any other property owned by same in the Chiswick Community. Said 'notice' shall be subject to the prevailing rules and restrictions regarding rental property at the time of request.

Owner(s): _____ Date: ____/____/20____
Signature

Mailing Address: _____

Day Phone: ____/____ Email: _____

For Office Use: ____ Approved _____ Officer Signature ____ Disapproved (See attached support documentation)	CHISWICK HOMEOWNERS ASSOCIATION
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